

26582 John J. Williams Hwy Ste 2
Millsboro, DE 19966
302-864-KIDS (5437)
www.clothingourkids.org



CLOTHING OUR KIDS (COK) – November 5, 2024 HELP WANTED

COK is seeking Volunteers to fill the following positions. If you're interested or know someone who might fit the requirements described below, kindly email the individual listed within the description. Thank you!

NEW VOLUNTEER COORDINATOR – Approximately three to five hours per week – contact

bblouin@clothingourkids.org

- Contact potential candidates that reach out to COK by email, phone calls, and referrals from current COK Staff.
- Advise prospects of the history of COK, and the niche filled by the organization in serving Sussex County students in need of appropriate school clothing.
- Request a brief detail of the skills and talents recruits might bring to COK in determining a good fit for them within the organization.
- Provide relevant information (brochures, job description, newsletters) as needed to inform candidates of the important work done by COK.
- Inform prospects of current job openings.

SCHOOL LIAISONS – Approximately two to five hours per week – contact dpoletti@clothingourkids.org

- A School Liaison is a point of contact and COK representative to the organization's school contact at each Sussex County Pre, Elementary and Middle School.
- Liaisons are normally assigned to one or two schools within the County.
- Forming a relationship with the COK school contacts is important to aid them in ensuring all other school personnel working within their campus are aware of the service COK provides to those students in need of appropriate school clothing.
- COK school contacts are usually a nurse, counselor, social worker, homeless liaison or assistant principal.

MEDIA AND POLITICAL COORDINATOR – Two to five hours per week – contact kblouin@clothingourkids.org

- COK keeps a comprehensive database in Constant Contact that includes Volunteers, Sponsors, Golfers, Donors, School Representatives, Politicians and Media Personnel. We use that database to send notices and news of the charity.
- The organization requires an individual to concentrate on ensuring the list is updated with current Politicians and Media personnel.
- Another aspect of this position is to follow up on Press Releases sent to the Media ensuring the news has been received and if reported to obtain a copy of an article or clip from a broadcast, which will then be posted to the Web Site and Social Media.

*In this life we cannot always do great things, but we can do small things with great love.
– Mother Theresa*

